Sky Bayan Recruitment Management

sky bayan *Recruit*

Introduction

Sky Bayan Recruitment Management System (Sky Bayan Recruit) aims at providing a streamlined, efficient and cost-effective solution for automating the recruitment process. Through its smart data collection mechanism, Bayan Recruit allows the employer to identify job descriptions and requirements more efficiently and find the right candidates more quickly, powered by an interactive dashboard with insightful data analytics.

The system is fully Web-based and integrated with Sky Bayan Human Resources Management System (HRMS) to automate the recruitment cycle, which saves time and prevents double work while eliminating data-entry errors.

Modules and features

Core modules

- CV Management
- Interview Management
- Hiring Management

Features at a glance

- Web-based, cloud-ready.
- User-friendly graphical user interface (GUI).
- Ability to post open job listings to corporate Website automatically.
- Analytics to assess and rank applicants.
- Applicant and job tracking.
- Interviews management.
- User-defined reports and documents.
- Integration with Sky Bayan Human Resources Management System (Bayan HRMS).
- Interactive dashboard that contains gallery to view recently submitted applications.
- Ability to submit applications through multiple sources such as Facebook and Twitter.

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System features

Recruitment & staffing

- Users can store their own favorite applications, making it easier to view those applications at any time.
- Find applications meeting specific criteria.
- Managers can electronically initiate the full range of recruitment actions and forward these actions to the appropriate offices for approval and processing.
- Online web-based capability for managers to electronically receive and act upon referral lists and resumes that contain appropriate candidates' qualification information.
- Online capability for applicants to apply for open positions.
- Full compliance with statutory and regulatory requirements when processing transactions and providing decision support capabilities in accomplishing recruitment and staffing.
- Includes all activities involved in acquiring applicants, evaluating candidates and notifying applicants of their status.
- Issuing referrals, including referring candidates to the selecting official, monitoring the status of issued referrals and documenting the entire process.
- Determining the appropriate pay scale for the selected candidate.
- Maintaining historical files documenting the recruitment and staffing process in a way that provides complete audit trail of all actions.

Recruitment cycle

Requirements

Sourcing

Screening

Interviewing

Onboarding